

**Point Pleasant Fire District**  
**257 Kings Highway North, Rochester NY 14617**  
**Minutes of the Regular Meeting, March 5, 2025**

**The meeting was called to order with the Pledge of Allegiance by Chairman Doran at 6:30 pm**

**Present**

**Commissioners:** K. Doran, J. Nichols, S. Nichols

**Employees:** Administrator/Treasurer M. Thomas, District Secretary M. Cummings, Director of Fire and Life Safety M. Passero

**Guests:** Deputy Chief P. Clarcq

**Minutes**

A motion was made by Commissioner J. Nichols and seconded by Commissioner S. Nichols to waive the reading of the minutes from the Regular meeting held February 5, 2025. The minutes were transmitted electronically, then reviewed by all Commissioners prior to tonight's meeting. Approved 3-0.

**Communications**

A letter of resignation was received from Commissioner Kenneth Wuest. He has resigned as of March 1, 2025.

A motion was made by Commissioner K. Doran and seconded by Commissioner S. Nichols to appoint Mark Cummings as interim Commissioner to fill the vacancy left by Commissioner K. Wuest. Approved 3-0.

A letter of resignation was received from W. Kienle to be removed as active firefighter.

**Treasurer's Report**

Treasurer Thomas read the bills for the month and the status of all accounts. Bank statements for January 2025 have been reconciled and statements for February 2025 will be reconciled.

A motion was made by Commissioner J. Nichols and seconded by Commissioner S. Nichols to pay the bills for the month. Approved 4-0.

**Chief's Report**

Deputy Chief P. Clarcq reported calls for the month of February 2025: 10 fire related and 40 EMS, for a total of 50 calls. Reported on upcoming training dates.

A motion was made by Commissioner K. Doran and seconded by Commissioner S. Nichols to approve Firefighter J. Mroszczak for driver training. Approved 4-0.

Lt. M. Passero reported on fire and EMS calls for February 2025. Chief K. Viccaro commended Deputy Chief P. Clarcq for his extraordinary actions on February 25, 2025.

A motion was made by Commissioner S. Nichols and seconded by Commissioner J. Nichols to approve the purchase of Fire Maul fire wraps for all tools, from the lowest bidder, Fire Maul for \$736.00. Approved 4-0.

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|-----------------------------|-----------------|
| <i>Fire Maul</i>            | <i>\$736.00</i> |
| <i>Witmer Public Safety</i> | <i>\$755.00</i> |
| <i>MES</i>                  | <i>\$976.00</i> |

A motion was made by Commissioner K. Doran and seconded by Commissioner S. Nichols to approve the purchase of two 5" Storz adapters for engine front suction, from the lowest bidder, Witmer Public Safety for \$484.00. Approved 4-0.

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|-----------------------------|-----------------|
| <i>Witmer Public Safety</i> | <i>\$484.00</i> |
| <i>Firematic</i>            | <i>\$524.50</i> |
| <i>MES</i>                  | <i>\$591.46</i> |

A motion was made by Commissioner K. Doran and seconded by Commissioner S. Nichols to approve the purchase of Ruth Lee Family of Training Dummies, from the lowest bidder, Firematic, for \$6,507.00. Approved 4-0.

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|-----------------------------|-------------------|
| <i>Firematic</i>            | <i>\$6,507.00</i> |
| <i>MES</i>                  | <i>\$6,938.00</i> |
| <i>Witmer Public Safety</i> | <i>\$6,998.00</i> |

### **Special**

Commissioner S. Nichols called for an Executive Session to discuss personnel matters at 7:14pm. The Executive session ended at 7:26 p.m. and the regular meeting was called back to order.

A motion was made by Commissioner K. Doran and seconded by Commissioner M. Cummings to rescind the active firefighter status of Elijah May. Approved 4-0.

### **Fire District Administrator's Report**

On-going projects updated.

A motion was made by Commissioner K. Doran and seconded by Commissioner M. Cummings to use CNET for background checks. Approved 4-0.

A motion was made by Commissioner K. Doran and seconded by Commissioner S. Nichols to offer cancer screening to active members for \$335.00 per person by United Diagnostic Services. Approved 4-0.

A motion was made by Commissioner M. Cummings and seconded by Commissioner K. Doran to approve the purchase of new name tags, with the appropriate name and title from Uniform Express, our preferred vendor, for \$8.00 each. Approved 4-0.

### **Director of Fire and Life Safety Report**

On-going projects updated.

A motion was made by Commissioner J. Nichols and seconded by Commissioner K. Doran to approve the purchase of two marine batteries for \$141.95 each, from Interstate Battery, a preferred vendor, for a total of \$283.90. Approved 4-0.

A motion was made by Commissioner J. Nichols and seconded by Commissioner K. Doran to approve the purchase of various supplies (engine oil, oil filter, transmission fluid, antifreeze, etc.) from Nu-Way Auto Parts, a preferred vendor, for a total of \$535.56. Approved 4-0.

A motion was made by Commissioner M. Cummings and seconded by Commissioner K. Doran to approve the purchase of five sets of turn out gear from MES, a sole source, for \$17,090.15. Approved 4-0.

A motion was made by Commissioner S. Nichols and seconded by Commissioner J. Nichols to approve the purchase of 10 masks and a spectacle kit from Dival, a sole source, for a total of \$3,739.50. Approved 4-0.

### **Commissioner Reports**

K. Doran: nothing reported  
J. Nichols: nothing reported  
S. Nichols: A motion was made by Commissioner M. Cummings and seconded by Commissioner J. Nichols to make a \$500.00 deposit on a replacement trailer for the drill team. Approve 4-0.

### **New Business**

none

### **Old Business**

none

### **Good and Welfare**

none

### **Special**

Commissioner K. Doran called for an Executive Session to discuss personnel matters at 8:33pm. The Executive session ended at 8:44p.m. and the regular meeting was called back to order.

With no further business at hand, a motion was made by Commissioner K. Doran and seconded by Commissioner S. Nichols to close the meeting at 8:44pm. Approved 4-0.

Respectfully Submitted,  
Michelle Cummings, Secretary

