

Point Pleasant Fire District
257 Kings Hwy N. Rochester, NY 14617
The meeting was called to order with the Pledge of Allegiance by
Treasurer Mark Thomas at 6:00 pm
The meeting was held at Station 2, 257 Kings Hwy N Rochester, New York 14617
Minutes of the Organizational Meeting – January 8, 2025

Commissioners in attendance: K. Doran, J. Nichols, C. O'Connell, K. Wuest

Employees: Administrator M. Thomas, Secretary M. Cummings, Director of Fire and Life Safety, M. Passero

District Administrator, Mark Thomas asked for nominations for Chairman of the Board for 2025. Commissioner C. O'Connell nominated Commissioner Kevin Doran for Chairman. Commissioner K. Wuest seconded the nomination and it was approved 3-0.

A motion was made by Commissioner K Doran and seconded by Commissioner K. Wuest to appoint Michelle Cummings as Secretary to the Board at the agreed to salary as adopted in the 2025 budget. Approved 4-0.

A motion was made by Commissioner K. Doran and seconded by Commissioner K. Wuest to appoint Mark Thomas as District Administrator/Treasurer to the District with the agreed to salary as adopted in the 2025 budget. Approved 4-0.

A motion was made by Commissioner K. Doran and seconded by Commissioner J. Nichols to appoint Louis Micca as Legal Counsel to the District at the agreed retainer fee as adopted in the 2025 budget. Approved 4-0.

A motion was made by Commissioner K. Doran and seconded by Commissioner C. O'Connell to approve salary for each District employee for 2025 at the rate agreed upon. Approved 4-0.

A motion was made by Commissioner K. Doran and seconded by Commissioner K. Wuest to appoint Mark Thomas as records manager for the District. Approved 4-0.

A motion was made by Commissioner K. Doran and seconded by Commissioner K. Wuest to appoint Commissioner C. O'Connell as Deputy Treasurer, a non-paid position. Approved 3-0.

A motion was made by Commissioner K. Doran and seconded by Commissioner K. Wuest to table the designation of Democrat & Chronicle as the official newspaper of the Point Pleasant Fire District. Approved 4-0.

A motion was made by Commissioner K. Doran and seconded by Commissioner J. Nichols to designate Canandaigua National Bank as the official bank of the Point Pleasant Fire District. Approved 4-0.

A motion was made by Commissioner K. Doran and seconded by Commissioner C. O'Connell to hold the District Commission meetings on the FIRST Wednesday of every month at 6:30 pm at Station 1, effective February 2025. Approved 4-0.

A motion was made by Commissioner K. Doran and seconded by Commissioner K. Wuest to approve the District's Code of Ethics Policy. Approved 4-0.

A motion was made by Commissioner K Doran and seconded by Commissioner K. Wuest to have the 2024 year-end financial report due within 60 days from 2024-year-end and after outside audit is complete. Approved 4-0.

A motion was made by Commissioner K. Doran and seconded by Commissioner C. O'Connell to authorize the payment of bills due, when such due date falls prior to the regular Board meeting and will incur a penalty for late payment. Approved 4-0.

A motion was made by Commissioner K. Doran and seconded by Commissioner K. Wuest that the mileage reimbursement for "out of district travel" to be in accordance with the IRS authorized rate for the year 2025. Approved 4-0.

A motion was made by Commissioner K. Doran and seconded by Commissioner J. Nichols to appoint the following individuals to serve as the Safety Committee for the Fire District for 2025: Mark Thomas, Scott Nichols, Mark Cummings and Thomas Albert. Approved 4-0.

A motion was made by Commissioner K. Doran and seconded by Commissioner K. Wuest to appoint the following members to serve as the Fire District's Ethic Review Committee: Steven Derleth, Patrick Bond, Joshua Menelas, Thomas Albert and Aaron Williams. Approved 4-0.

Chairman K. Doran announced the following job assignments for 2025:

K. Doran:	Chairman / Day to Day Administration / Budget & Finance / Liaison to Monroe County Fire District Officers Association / IT & Communication
K. Wuest:	Personnel, Liaison to the Line Officers, Liaison to the Drill team, District Spokesperson
C. O'Connell:	Policies and Procedures / Insurance / Station #1 / Payroll / Liaison to Point Pleasant Firemen's Association
S. Nichols:	Equipment, Station #2 Back Up
J. Nichols:	Station #2, Training Grounds, Liaison to Town of Irondequoit.

With the Organizational Meeting completed, Commissioner K. Doran moved for adjournment at 6:21pm, which was seconded by Commissioner K. Wuest. Approved 4-0.

The next regular meeting will be held Wednesday, January 8, 2025 at 6:30 pm.

Respectfully submitted,
Michelle Cummings, Secretary